

Guidelines for Media Requests

1. Requests for media copies of WMBC worship services may be made via:
 - a. Email media@wmbc.net
 - b. Phone 865.688.4343 x166

2. When placing the request, please include the following information:
 - a. Your name, phone number and/or email address (if project is to be mailed, please include full mailing address)
 - b. Date **and** Time of the worship service(s)
 - c. Format (VHS, CD, DVD)
 - d. Number of copies needed

IMPORTANT NOTE: Please let us know if you are looking for a particular element of a service (baptism, child dedication, message, special music/solo, etc.)

3. Media Formats Available and Pricing per copy:
 - VHS - \$10
 - CD - \$5
 - DVD - \$10(We're sorry, cassette tapes are no longer available)

NOTE: Special events projects will have special pricing (please inquire)

4. Please allow 2 weeks for delivery after request. When completed, you will be notified by phone/email that your request is ready to be picked up at the main office or has been mailed.

Thank you for helping us serve the Lord more efficiently.